



# City of Mountain View

Public Library  
585 Franklin Street

## Minutes

### Library Board

*Boardmembers Beckman-Harned, Stock, Vogt, Vice Chair Lopez, Chair Donahue*

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Monday, August 21, 2017

7:30 PM

Gossamer Conference Room

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#### 1. CALL TO ORDER

Chair Donahue called the meeting to order at 7:35 p.m.

#### 2. ROLL CALL

**Present** 4 - Max Beckman-Harned, Randall Stock, Vice Chair Elena Lopez, and Chairperson Paul Donahue  
**Absent** 1 - Nicole Vogt

#### 3. MINUTES APPROVAL

**Motion - M/S Beckman-Harned/Lopez to approve the Library Board minutes of the July 17, 2017 meeting.**

**The motion carried by the following vote:**

**Yes:** 4 - Beckman-Harned, Stock, Vice Chair Lopez, and Chairperson Donahue

**Absent:** 1 - Vogt

#### 4. ORAL COMMUNICATIONS FROM THE PUBLIC - None

#### 5. UNFINISHED BUSINESS

##### 5.1 Library Card and Borrowing Policy

The policy was discussed and it was decided to wait to finalize it so the Board could get input from the Friends of the Mountain View Library on the proposed renewal of items in the Friends of the Library collection.

#### 6. NEW BUSINESS

##### 6.1 Results of Summer Reading Program

2,539 people participated in the program and read a total of 25,672 books so far.

##### 6.2 Statistics for Year End June 30, 2017

Library performance measures were discussed. Trustee Lopez asked for a breakdown of program attendance by age group. Director Macek will include this in her report next month.

**6.3 Year End Accomplishments**

The list of library accomplishments above and beyond the day-to-day service was reviewed.

**7. BOARD/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS**

Trustee Stock mentioned that all the previous benchmark reports are available and could be moved to the library website.

Trustee Lopez said that in lieu of a geographic analysis of cardholders the library could reach out to underserved groups by connecting with groups like Headstart, public housing, and the Day Worker Center.

**7.1 Director's Report**

Director Macek presented the report and answered questions.

**8. DONATIONS - None****9. AGENDA SETTING/PLANNING**

- Joint meeting with the Friends of the Mountain View Library
- Reading Program presentation by Stephanie Lane
- Library Card and Borrowing Policy

**10. ADJOURNMENT - At 9:10 p.m. Chair Donahue adjourned the meeting to the next Library Board meeting to be held on September 18, 2017.**